



# राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर

जमशेदपुर – 831014, झारखण्ड (राज्य), भारत  
(राष्ट्रीय महत्व की संस्था, शिक्षा मंत्रालय, भारत सरकार)

**NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR**

**Jamshedpur – 831014, Jharkhand (State), India**

(An Institution of National Importance under Ministry of Education, Government of India)



**DST NIDHI**  
START-TO-SCALE STARTUP SUPPORT

Career @ i-TBI Project under NIDHI i-TBI Project at National institute of Technology Jamshedpur supported by Department of Science & Technology, Government of India.

Applications are invited for the various posts under NIDHI i-TBI Project at National institute of Technology Jamshedpur supported by Department of Science & Technology, Govt. of India

**About NIDHI-iTBI Project:** Inclusive TBI is a three years duration initiative supported by the Department of Science & Technology (DST) for educational institutions who are likely to foster innovation and entrepreneurship culture among the students, faculties, entrepreneurs, and nearby communities. The initiative aims to inculcate the spirit of Innovation & Entrepreneurship (I&E) amongst the students, innovators and entrepreneurs, encourage and support innovative ideas, start-up creation through incubation. It is expected that students, innovators and entrepreneurs will take up innovative ideas/projects and with mentoring support from the academic and startup ecosystem, try to build a startup around the innovative idea/project. The outcome of the i-TBI shall be converting ideas into startups. i-TBI (Inclusive TBI) would also create a culture of innovation & entrepreneurship in the Host Institution (HI) and nearby geographies. I-TBI will be equipped with grants-in-aid funding support to innovators to convert ideas to prototype and prototype to startups.

We are looking to build a passionate team at various roles to manage DST-i-TBI project & Section 8 (not-for-profit) Company and are seeking suitable candidates to fill the following posts:

Current Openings –

1. **Chief Executive Officer (CEO)**
2. **Incubation Manager**
3. **Incubation Associate**



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## 1. Chief Executive Officer (CEO)

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|---|--|
| <b>Name of Position</b>                                     | Chief Executive Officer (CEO)  |
| <b>No. of Position</b>                                      | 01 (one)   |
| <b>Essential Qualification</b>                              | Bachelor's degree in Science or Engineering from a recognised University/Institute and MBA with minimum 60% aggregate marks or equivalent CGPA at both UG and PG level.  |
| <b>Essential Experience</b>                                 | The applicant must have minimum 5 years of experience in Innovation & Entrepreneurship domain.   |
| <b>Age Limit</b>  | Less than 55 years.  |
| <b>Roles &amp; Responsibility (But not limited to this)</b> | <ul style="list-style-type: none"><li>• Develop and execute the overall strategy and vision of the incubator &amp; Section 8 (not-for-profit) Company.</li><li>• Lead the organization in achieving its mission and objectives.</li><li>• Oversee financial performance, risk management, and resource allocation.</li><li>• Foster relationships with key stakeholders, including government agencies, investors, and industry leaders.</li><li>• Represent the incubator at high-level meetings, conferences, and public events.</li><li>• Ensure compliance with legal and regulatory requirements.</li><li>• Drive the culture of innovation and entrepreneurship within the incubator.</li><li>• Tapping CSR funds from corporate to support research and innovation.</li><li>• Marketing of developed technologies, filing IPR/Patent and monitoring of TBI and Incubates.</li><li>• Sign MoUs and build networks with key partners that will strengthen incubator.</li><li>• Provide all administrative support to the TBI and Section 8 company (non-profit) administration.</li></ul> |
| <b>Proposed Remuneration</b>                                | Depending on the qualifications/experience, selected candidate will be offered salary in the range of Rs.10-15 lakhs annually fixed salary.  |



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## 2. Incubation Manager

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| <b>Name of Position</b>                                     | Incubation Manager  |
| <b>No. of Position</b>                                      | 01 (one)  |
| <b>Essential Qualification &amp; Experience</b>             | <p>B.Sc. / B.E. / B.Tech./ BBA with minimum 60% aggregate marks or equivalent CGPA with 5 years of experience in Industry/Startup Ecosystem</p> <p>Or</p> <p>B.Sc. / B.E. / B.Tech./ BBA and MBA with minimum 60% aggregate marks or equivalent CGPA at both UG and PG level with 3 years of experience in Industry/Startup Ecosystem</p>   |
| <b>Age Limit</b>  | Less than 45 years  |
| <b>Roles &amp; Responsibility (But not limited to this)</b> | <ul style="list-style-type: none"><li>• Develop and implement incubation programs and initiatives.</li><li>• Oversee the design and delivery of acceleration programs.</li><li>• Attract, Identify and select potential incubates/start-ups for the incubation program. Monitor and evaluate the performance of incubatees.</li><li>• Provide strategic guidance and mentoring to startups. Understand requirements of startups and build a mentoring relationship through the mentor pool, define deliverables, their timelines and monitor progress of startups.</li><li>• Manage partnerships with industry leaders, academic institutions, and investors.</li><li>• Ensure the availability of high-quality mentoring, training, and resources. Develop and maintain laboratory and computation facilities.</li><li>• Report on key performance indicators and program impact.</li><li>• Maintain financial and administrative records.</li><li>• Provide all administrative support to the TB i and Section 8 company (non-profit) administration.</li></ul> |
| <b>Proposed Remuneration</b>                                | Depending on the qualifications/experience, selected candidate will be offered salary in the range of Rs.6.5 - 8.5 lakhs annually fixed salary.   |



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### 3. Incubation Associate

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| <b>Name of Position</b>                                     | Incubation Associate   |
| <b>No. of Position</b>                                      | 01 (one)   |
| <b>Essential Qualification</b>                              | Master degree in any discipline preferably in management.  |
| <b>Essential Experience</b>                                 | Minimum 2 years of work experience as an Entrepreneurship Start-up activities, Innovation Skilling.  |
| <b>Age Limit</b>  | Less than 40 years   |
| <b>Roles &amp; Responsibility (But not limited to this)</b> | <ul style="list-style-type: none"><li>• Assist in the execution of incubation programs and initiatives.</li><li>• Monitor the performance of startups and provide regular feedback.</li><li>• Coordinate with internal and external stakeholders.</li><li>• Conduct research, gather data, and analyse information markets, technologies, funding opportunities etc. to expand the base of start-ups and also the support system required to accelerate the growth of the start-ups.</li><li>• Prepare and review proposals, agreements, develop reports highlighting key actions and achievements that can be shared with different stakeholders.</li><li>• Manage internal and external communications, including media relations.</li><li>• Prepare reports on key performance indicators and program outcomes.</li><li>• Any other assignment/task to run the day to day activities of the incubation centre.</li><li>• To maintain and keep updating the accounts and financial records pertaining to ongoing projects.</li><li>• Provide all administrative support to the TB i and Section 8 company (non-profit) administration.</li></ul> |
| <b>Proposed Remuneration</b>                                | Depending on the qualifications/experience, selected candidate will be offered salary in the range of Rs.4.5 - 7.5 lakhs annually fixed salary.  |



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## General Information for the applicant

1. Only citizens of India are eligible for apply.
2. Separate application is required for each post in prescribed format.
3. Before applying, the candidate should ensure that they fill in the correct information.
4. Incubation Centre reserves the right to cancel any post anytime.
5. Actual offer of post depends on sanction of the amount by the DST.
6. The Grantee will indemnify, defend and hold harmless the Department of Science and Technology (Grantor) from and against, and in respect to, any and all the losses, expenses, that the Grantor may incur as a result of any negligent or wilful acts or missions of the Grantee. Etc.
7. The engagement on the post will be made on purely temporary basis, initially for a period of one year, extendable for another two years, based on satisfactory performance by the candidate.
8. The engagement will not vest any right to claim for regular appointment in the incubation centre or for continued services in the incubation centre.
9. The incubation centre reserves the right to terminate this engagement any time even before the stipulated period in case of unsatisfactory performance/mis-conduct or any other administrative reasons/compulsions.
10. The candidate will have to perform such other duties and work as assigned by the principal investigator from time to time.
11. Applicants are required to show the original documents at the time of interview or document verification. Duties timings may be staggered and as decided by the incubation in charge or project investigator.
12. The incubation centre reserves the rights to withdraw this advertisement or increase/decrease the number of post at any time without assigning any reason.
13. The screening committee shall shortlist the eligible desirable candidate to be called for interview presentation.
14. Persons employed in Government/Semi-Government/Autonomous body must apply through proper channel or must produce No Objection Certificate at the time of interview failing which he/she will not be allowed to appear in interview presentation.
15. The crucial date for determining the age limit shall be the closing date for receipt of application.
16. All candidates, irrespective of category may be considered against UR vacancies, subject to fulfilment of eligibility criteria prescribed for UR candidates.
17. All correspondence shall be made by email only.

Institute and innovation centre website link: <https://online.nitjsr.ac.in/tbi/>

In case of any difficulty, applicant may contact:

Dr Md Hassan  
Associate professor NIT Jamshedpur  
Email id: [hassan.me@nitjsr.ac.in](mailto:hassan.me@nitjsr.ac.in)  
Email id: [tbi@nitjsr.ac.in](mailto:tbi@nitjsr.ac.in)  
Mobile no: 9801082645

## 19. Application Procedure:

Interested candidates must submit online application:  
Click Here to Apply Online - <https://online.nitjsr.ac.in/tbi/>

**Start date and end date of application:** 10.02.2025  
**Last date to apply:** 12.03.2025

Professor Amaresh Kumar  
Principal Investigator  
DST i-TBI  
National institute of Technology Jamshedpur